

- Online Registration

A firm that wishes to submit a registration dossier to CSP should register online on the CSP portal logging at <https://sigepao.insah.org> in order to have an account. The submission of any application is subject to typing all the information containing the summary of the dossier on the platform.

-Submission of physical dossier

Once the dossier is prepared, it is submitted under sealed cover, accompanied by a transmission letter to the General Directorate of INSAH which acknowledges receipt of the application and forwards it in the same condition to the Permanent Secretariat of CSP.

• Dossiers Evaluation fees Payment

The applicant, after the online application and the physical submission of his dossier, will receive an acknowledgement of receipt and an invoice to pay prior to the review session in case his dossier is deemed receivable by the Permanent Secretariat of CSP.

The article 30 of the CILSS member States common Regulation provides that the registration dossier related charges are to be covered by the applicant and are set by CSP.

• CSP Deliberations

Following the review of the dossier, CSP will make one of the following decisions.

-Provisional authorization of sale (APV) for a period of three (3) years ;

- Review on hold for additional information ;

- A refusal of pesticides registration ;

- Pesticide registration in Sahel for a period of five (5) years.

The decision to register a pesticide for a period of five (5) years is never made for a new dossier. This is done only after a provisional authorization of sale (APV).

The main reason behind this is that the registration can be carried out only after a large scale use of the product, which cannot be done before the APV. A pesticide authorized by CSP bears a unique number valid for all the member states of CILSS .

Once the CSP decision is notified to the applicant ,this latter can carry on

the registration process and /or send other types of requests to CSP. It might be a request submitted for:

- Evaluation of additional information ;

- Extension of use ;

- Modification of use ;

- Change /add to the trade mark ;

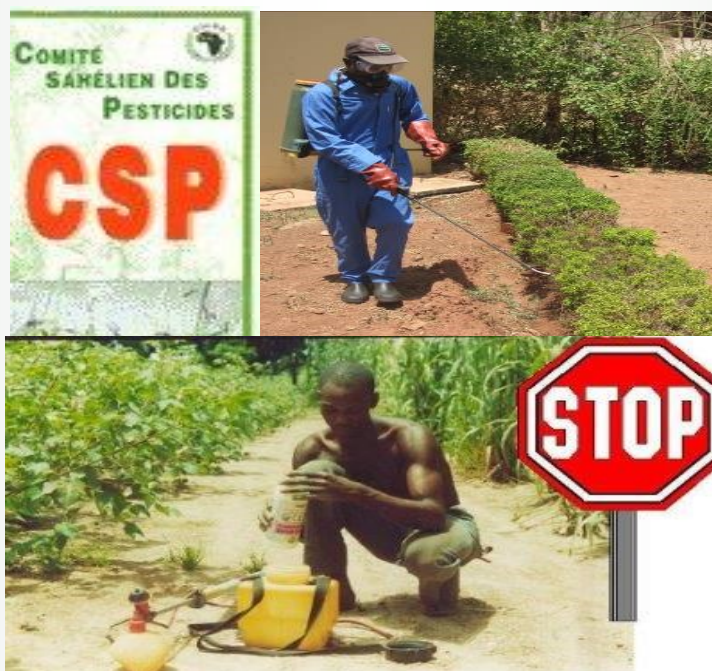
- Renewal of the provisional authorization of sale (APV) ;

- Moving from APV to registration ;

- Label Modification ;

- Registration renewal .

This guide, which is at the same time an information gathering on procedures to be followed for pesticides registration will enable any industry or any natural or legal person willing to register any pesticide within CILSS/CEDEAO region to have a reference document. The registration being a dynamic process, this guide will for sure be updated as the need arises.



« Pesticides Ok, But Health and Environment First! »

SAHELIAN COMMITTEE OF PESTICIDES

PRATICAL GUIDE FOR PESTICIDE REGISTRATION IN CILSS MEMBER STATES

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Presentation of the Sahelian committee of Pesticides

The Sahelian Committee of Pesticides (CSP) is the body in charge of the implementation of the CILSS members states Common Regulations for pesticides registration. It has been operational since 1994, and reviews registration dossiers submitted by firms dealing with pesticides to be granted authorization for sale in the CILSS Member States.

The objective of this Guide is to provide to any applicant or any person interested in getting information for the preparation and submission of pesticides registration dossiers.

The Guide is developed around the following items:

* Reminder of the legal basis of pesticides registration in CILSS member States;

* The preparation and submission of dossiers for evaluation in order to be granted:

- ⇒ A first Provisional Authorization of sale (APV) ;
- ⇒ A renewal of Provisional Authorization of sale ;
- ⇒ A registration ;
- ⇒ A registration renewal.

What is a Pesticide ?

By pesticide, according to the International Code of Conduct for the distribution and use of pesticides, we mean any substance or association of substance meant to :

- ⇒ repel, master or control harmful pests including human or animal diseases' vectors causing damages or turning to be harmful during the production , the processing , storage , transportation or the marketing of the food products , agricultural crops , wood , wood products, or animals' food ;
- ⇒ to be prescribed to animals to fight against insects, arachnids and other ectoparasites ;
- ⇒ to be used as plant growth regulator, defoliant, desiccants, fruit thinning agents or to prevent a premature drop of fruits.

This definition is the one considered by the Common Regulation of the CILSS member States. So pesticides are dangerous chemicals their registration in good conditions is the starting point of any pesticides rational management policy.

How pesticides are regulated in the Sahel region ?

The title VI of the aforesaid Common Regulation is relating to the registration procedure of pesticides formulation. At its article 14.1 it is indicated that a product registration application is submitted to the CSP Permanent Secretariat and accompanied by a complete dossier as per the Annex 2. More technical and specific guidelines on the different information to be provided will be published by CSP.

The developed technical and more specific guidelines are relating to the registration application.

How to register a pesticide in the CILSS member States ?

• Preparation and submission of new dossier

The preparation and submission of a new registration dossier can be preceded as the need arises, by the applicant meeting with the Permanent Secretariat or logging to Institut du Sahel web site (www.insah.org). The consultation with the Permanent Secretariat regarding the requirements can be done by telephone, email or going to the CSP Permanent Secretariat at located Institut du Sahel in Bamako (Mali).

* Preparation

Four (4) types of pesticides registration applications are available at the Permanent Secretariat of CSP and on the web site of Institut du Sahel :

- Pesticides registration dossier for agricultural use ;
- Pesticides registration dossier in public health;
- Bio-pesticides registration dossier : micro-organisms ;
- Bio-pesticides registrations dossier : bio-chemical substances

The applicant prepares the dossier following the chronological order of chapters described in the composition of the dossier. The prepared dossier is submitted in one (1) original copy split in two (2) binding folders bearing 1 or A and 2 or B. the different required data are numbered from 1 to 10 :

◆ The Binding folder 1 or A comprises of the following required data :

- The product registration form filled in, dated and signed by the applicant ;
- The summary of all the presented dossiers ;
- Physico-chemical data ;
- Biological efficacy data ;
- Packaging and labelling data ;
- The product registration attestation or certificates in the country of origin (if available).

◆ The binding folder 2 or B includes the following dossiers :

- The product registration form filled in, dated and signed by the applicant ;
- The summary of all the presented dossiers ;
- The analytical data ;
- Toxicological data ;
- Environmental data ;
- Residues data ;
- The product registration attestation or certificates in the country of origin (if available).

The confidentiality arrangements as provided in the articles 16 and 17 of the CILSS Member States Common Regulation relating to pesticides registration.

* Submission

Any submission of a registration dossier is only receivable within deadlines set by CSP.